

Syllabus for: English 150	
Semester & Year:	Summer 2015
Course ID and Section Number:	English 150 E8551
Number of Credits/Units:	3.5
Day/Time:	Monday – Thursday 9:00 to 10:30. 6/22 -8/13
Location:	Hu 207
Instructor’s Name:	Deborah Dixon
Contact Information:	Email: deborah-dixon@redwoods.edu
<p>Course Description: A course in the development of college-level reading, writing, and critical thinking skills, emphasizing basic argumentation. Students analyze ideas and structure in assigned readings and compose essays supporting arguable thesis statements. The lab component of the course is scheduled in the Writing Center, where students receive individualized instruction in critical reading, in the conventions of standard written English, and in all stages of the writing process. A course in the development of college-level reading, writing, and critical thinking skills, emphasizing basic argumentation. Students analyze ideas and structure in assigned readings and compose essays supporting arguable thesis statements. The lab component of the course is scheduled in the Writing Center, where students receive individualized instruction in critical reading, in the conventions of standard written English, and in all stages of the writing process.</p>	
<p>Student Learning Lecture Outcomes:</p> <ol style="list-style-type: none"> 1. Develop an effective, thesis-driven argument appropriate to an academic audience. 2. Critically read and respond to argumentative texts. 3. In a multi-stage process, incorporate feedback (from instructors and peers) in essay planning and drafting. 4. Apply basic grammar and punctuation rules, particularly those that address sentence boundaries. 	
<p>Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.</p>	
<p>Academic Misconduct: Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an “F” in the course.</p> <p>The student code of conduct is available on the College of the Redwoods website at: http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf</p>	
<p>Emergency Procedures Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room) and review www.redwoods.edu/safety.asp for information on campus Emergency Procedures. During an evacuation: Be aware of all marked exits from your area and building. Know the routes from your work area to the nearest exits. Once outside, move to the nearest evacuation point outside your building. Keep streets and walkways clear for emergency vehicles and personnel. Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities. (Be aware CR’s lower parking lot and 101 frontage are within the Tsunami Zone).</p> <p>RAVE – College of the Redwoods has implemented an emergency alert system. Everyone is entered already to receive a message at their CR email address. In the event of an emergency on campus, you can also elect to receive an alert through your personal email, and/or phones at your home, office, and cell. This emergency alert system will be available to all students, staff, and other interested parties.</p>	

Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” We will test the system each semester to be sure that you are getting alerts at all of your destinations. Please contact Public Safety, [707-476-4112](tel:707-476-4112), security@redwoods.edu, if you have any questions.

Welcome to English 150.

Class Policies

Please check your MyCR email regularly.

The English Department Attendance Policy: Attendance is mandatory. Since regular attendance is a critical factor in student success, students at the College of the Redwoods are expected to attend all sessions of each class in which they are enrolled. Census is June 29. If you are not actively participating (attending both class meetings and the writing center hours, turning in assignments) in the class as of that date, you will be dropped. If you are still enrolled after the census, you must continue to attend regularly. Students may not miss more than two weeks of class (in the 8 week summer session, each week = 2 weeks in the regular semester). For instance, our class meets four days a week; therefore, any more than four absences for the semester would be considered “excessive.” If a student exceeds the limit on absences before Week 5 of the semester, an instructor will notify the student that he or she has been dropped. After that date, excessive absences will likely result in failure. The last date to withdraw from a class is Week 5. Also please note, English 150 may only be repeated 3 times. Both failure and withdrawal count as attempts. If you are not here, you cannot learn. If you are absent, you are still responsible for all work that is assigned (check the syllabus).

Canvas: Supplemental materials, information, handouts, are posted on Canvas. Access Canvas by logging in with the first part of your CR email address [BBaggins111] and your birthday [011481]. This class, and all English classes, use the MLA format for papers. A template for this format is available on Canvas. Download this template and use it for all papers and homework.

Homework: All homework assignments must be typed, double-spaced in MLA format and due before class. Failure to complete the reading assignments will severely limit the usefulness of in class reading groups. Late homework will not receive full credit.

Late Papers: There is a one-week grace period, after which you will need to negotiate with the instructor and a penalty may apply. I reserve the right to declare that an assignment has passed its usefulness. **Keep in mind that because of the shorter session, we will begin the next writing assignment as soon as we finish the last one.**

Academic Decorum: Be early or on time for class. Come prepared. Take care of personal needs before class. Leaving and reentering the classroom is disruptive, distracting, and disrespectful to others. Please do not walk in front of me when I am talking. If you absolutely must leave briefly, wait until there is an

appropriate, non-disruptive moment. If, for a legitimate reason, you must leave class early, you **MUST** discuss this with me **BEFORE** class. It is not okay simply to get up and leave the class room.

No eating in the classroom. Inappropriate language, cursing, racial, ethnic, sexist, or heterosexist epithets will not be tolerated. No talking is permitted during exams or quizzes.

Turn off and put away your cell phones. Do not answer your phone or text in class. Do not leave class in order to answer your phone or text. This is inappropriate behavior. Using or accessing a cell phone during an exam will cause you to receive a zero for that exam. Student Conduct: 8. *Unauthorized use of cell phones, pagers, and other communication devices in all instructional areas and Library, including all labs and classrooms during instructional sessions* (2009-20210 Catalogue, page 133). After a verbal or written notice and giving the student an opportunity to respond, *any faculty member may, for good cause, order a student removed from his or her class for the day of the removal and the next class meeting* (Education Code 76032). Digital devices of any and all kinds are not permitted. Any type of disruption of the class and the learning process is not permitted.

Academic Honesty: Students are expected to observe the school policy on cheating and plagiarism. Plagiarism is the act of claiming another writer's work or ideas as your own. Whenever you borrow an idea or a sentence from someone else, you must acknowledge the source. Not properly acknowledging a source is a serious breach of academic conduct. Any student who submits as his or her own work the words or ideas of another writer will fail the assignment and possibly the course. Students are responsible for uploading the three formal essays to Turnitin.com—you can do this in the Writing Center or anywhere you have access to the Internet.

NOTE: The syllabus is a contract between instructor and student. If you choose to remain in this class, you are agreeing to abide by the class policies as outlined above.

Tools for Success

When you email me, use your CR email account so that I know it is you. Bring notebook, textbook, and highlighter pens to each class. Download and print the needed materials from Canvas for classroom use. I will not bring extra copies. Be on time. Refer to the syllabus regularly so that you always have the appropriate materials and completed assignments.

Notebooks: Keep your work organized and filed so that you can find your assignments easily. Keep the Syllabus in the front of your notebook and refer to it daily so that you know what assignments are due. Using a three-ring binder and keeping all work filed in your notebook will help keep you organized and facilitate your learning. Complete all assignments in a timely manner to ensure an effective learning experience. Keep all graded work until you receive your final grade.

Reading: Read the assignments in a timely and thorough manner. Do the assigned homework in a timely and thoughtful manner to optimize your learning process.

Writing: Start writing assignments immediately, giving yourself plenty of time to complete the entire writing process. Do each part of the assignment when it is due. Seek help when you need it. Although I accept late papers, you should always try to turn them in on time since we will begin the next paper immediately.

Writing Center: Summer Hours: 8:00 to 12:00 am. Complete your hours in the Writing Center weekly (average of 3 per week). If you get behind in your hours, it means extra time in the WC in subsequent weeks.

Eventually, students reach the point where it is impossible to make up all the hours. Remember the Writing Center is all or nothing, pass or fail. 27 hours plus 4 writing conferences must be completed in order to get credit. The Writing Center component is worth 10% of your grade—this can make a significant difference to your final outcome. Get help from the writing instructor in the WC with any concepts you do not understand. You can, of course, have multiple conferences on any paper or other assignment. There are some computer quizzes as well that must be completed in the writing center. We will be reviewing grammar and punctuation in class. If you need extra help, please review the appropriate pages in Practical Mechanics, a workbook available at the desk.

Grading: Formal essays will be graded according to the Rubric For English 150 Essays. Keep track of your progress. The instructor uses letter grades and grade points for all assignments:

A = 4.0 A- = 3.7 B+ = 3.3 B = 3.0 B- = 2.7 C+ = 2.3 C = 2.0 C- = 1.7 D = 1 F = 0

Grading Criteria

Argumentative paragraph	_____ 5%
Argument #1	_____ 10%
Argument #2	_____ 10%
Argument #3	_____ 10%
Summative Essay	_____ 20%
Punctuation: 4 Quizzes	_____ 10%
4 Reading Assignments	_____ 20%
Other exercises and activities	_____ 5%
WRITING CENTER ATTENDANCE (27 hours)	_____ 10%
TOTAL	_____ 100%

Texts and Materials

- *Practical Argument* (short 2nd edition) by Kirsner & Mandell
- 1 pocket folder for Compositions
- Highlighters—at least 2 colors, a set of four is even better
- Students in this class must be willing and able to register with and use Turnitin.com (an anti-plagiarism data base on the web)
- Class ID Password: Dixon

Proposed Schedule

Assignments and in class exercises, and dates are subject to change.

Homework: do before class

Week One

June

- 22 Course introduction. What is Argument?
- 23 *Log on to Canvas and review site.. Read Introduction.* Bring text. Bring composition folder. Fact and Opinion. Making claims.
- 24 *Check into WC. Complete 10Steps Quizzes. Read Chapter 1 (19-23).* Writing Argument.
- 25 *Register with Turnitin.com. Reading Assignment #1. Typed paragraph due.* Reading groups and review of Reading Assignment #1.

Week Two

- 29 *Reading Assignment #2.* Reading groups and review of Reading Assignment #2.
- 30 *Read Chapter 7 (242-259).* Begin Argument #1. Using Quotations.

July

- 1 *Complete all prewriting.* Outlining the Argument. Using Paraphrase.
- 2 *Typed thesis and 2 body paragraphs due.* Writing Introduction & Conclusion

Week Three

- 6 *Typed 4 paragraph essay due.* Rough draft Workshop.
- 7 *Read 261-262, 265-267. Revise draft.* Punctuation Quiz 1. Peer Review of Argument #1.
- 8 *Revise Argument #1 and get Writing Center conference.* Integrating Quotations and the MLA.
- 9 *Argument #1 due.* Punctuation Patterns.

Week Four

- 13 *Reading Assignment #3.* Review of Argument #1. Reading groups and review of Reading Assignment #3.
- 14 Begin Argument #2.
- 15 *Outline for Argument #2 due.* Addressing Counterclaims and Refutation.
- 16 *Typed draft for rough draft workshop.* Rough draft workshop.

Week Five

- 20 *Revise draft.* Peer Review. Punctuation Quiz 2.
- 21 *Revise Argument #2 and get Writing Center conference.* Reading Workshop.
- 22 *Reading Assignment #4.* Reading groups and review of Reading Assignment #4.
- 23 **Argument #2 due.** Begin Argument #3.

Week Six

- 27 *Outline due.* Review of Argument #2. Writing the draft. More about counterclaim and refutation.
- 28 *Rough draft due.* Rough draft workshop.
- 29 *Revised draft due.* Peer Review. Punctuation Quiz 3.
- 30 *Revise Argument #3 and get Writing Center conference. Arguments #3 due.* Integrating Quotation & Commentary.

Week Seven

August

- 3 Review of Argument #3. Summative Essay Assignment.
- 4 Revision workshop
- 5 Revision workshop
- 6 Revision workshop

Week Eight

- 10 Revision workshop. Punctuation Quiz 4.
- 11 DIY rough draft workshop and conferences.
- 12 Revised draft due for peer review and editing.
- 13 **Summative Essay due** and in class reflection.

NOTE: The instructor reserves the right to make changes to the schedule.